

MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final
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Meeting Name: IPRS Core Team Meeting
Facilitator: Thelma Hayter, DMH
Scribe: Sara Parks
Date: 11/10/04
Time: 10 - 11 a.m.
Location: Crossroads, Conference Room 3

IPRS Core Team Attendees:

<ul style="list-style-type: none"> x Sharlene Bryant Cathy Bennett x Cheryl McQueen Deborah Merrill Gary Imes Joyce Sims x Paul Carr x Rick Debell x Thelma Hayter Jeffrey Poole 	Others: <ul style="list-style-type: none"> x Tim Sullivan X Kellie Fessler x Sandy Flores x Bernice Ford X Sara Parks x Mike Frost x Christie Harris x Rick Kretschmer
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Attendees:

<ul style="list-style-type: none"> x Alamance-Caswell Albemarle x Catawba x Centerpoint x Crossroads x Cumberland x Durham x Eastpointe Edgecombe-Nash x Foothills x Guilford X Johnston x Lee-Harnett x Mecklenburg x Neuse x New River 	<ul style="list-style-type: none"> x Onslow OPC x Pathways x Pitt Riverstone Roanoke-Chowan x Rockingham x Sandhills/Randolph x SE Center x SE Regional x Smoky Mountain x Tideland x VGFW x Wake x Western Highlands x Wilson-Greene
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Attendees:

Agenda:

Item No. Topics

1. **Division and EDS Review**
 - Upcoming checkwrites:** Nov 12, 19 & Dec 3, 10, 17
 - Tim Sullivan:** Update Medicaid issues
 - BugCentral Status**
 - Key CSRs**
 - Operations Support:** File Maintenance, Security, and Help Desk
 - Area Programs joining this week:**
2. **Area Programs**
 - Roll call
 - Please mute phones or refrain from excess activity to help with communications
 - Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.
 - Review Nov 5 checkwrite results
 - Questions/comments about Upcoming checkwrites – Nov 12, 19, Dec 3, 10, 17
 - Agenda items
 - Approve 10/27 minutes for posting.
 - Added YM645 Long Term Vocational Supports to AMSPM and AMSMI
 - Discuss Training to Enter Adjustments online – NC ECS
 - IPRS Questions or Concerns
 - Tim Sullivan & Christie Harris – MMIS Updates
 - Tim will Review Unit Limitation Audits on Visits
 - Medicaid Questions or Concerns
 - Do we want to cancel 11/24/04 Wednesday before Thanksgiving Core Team meeting?
 - Updates to Roll Call?
 - Any other area program questions/comments?
 - DMH and/or EDS concluding remarks.

Next Meeting: November 17, 2004

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	Review Nov. 5th checkwrite:
2.	Upcoming Checkwrites: Nov. 12, 19 & Dec. 3, 10, 17
3.	Tim Sullivan - Update Medicaid issues – Tim met with Tim Wildfire to go over examples 1365 counting visits. In the November 2003 Bulletin (19 pages) you will find information related to this on the DMA website. Also, the memo from Carol Robertson dated 8/27/04 list codes valid for ½ visits for 21 & over. We received your examples and no common thread was found. Tim will send Thelma the url for the November bulletin.
4.	Bug Central Status: 5 bugs: 3 in customer review, 2 in process
5.	Key CSRs:.
6.	Operations Support – File Maintenance, Security

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
1.	Roll Call (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)
2.	Please mute phones or refrain from excess activity to help with communications.
3.	Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up wit on the issue.
4.	Review November 5th checkwrite
5.	Questions/Comments about upcoming checkwrites: Nov. 12, 19 & Dec. 3, 10, 17

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

**Item
No. Topics**

6. **Agenda items**

Approve 10/27 minutes for posting

Added YM645 Long Term Vocation Supports to AMSPM and AMSMI

Q: Adrienna (Mecklenburg) – What is the effective date?

A: July 1, 2004

Q: (Western Highlands) – What is the rate?

A: \$11.21 per 15 minutes.

Discuss Training to Enter Adjustments online – NCECS – Some NC Medicaid providers are using this online tool and we have made minor changes for IPRS. Training would be via net meeting and we would provide a link to download the software for to your LME and you will receive written documentation.

Q: Kim (Neuse) – Who do we send our names to?

A: sharlene.bryant@eds.com

Q: Gina (Catawba) – How will we receive the written documentation and when will it be available?

A: It will be sent via email and should be available within the next two weeks.

Q: Gina (Johnston) – If we already submit adjustments through 837s do we need to do this?

A: No – submitting adjustments through the 837s is great but some LME are not using HIPAA compliant 837 so they send adjustments to EDS to enter.

Q: Tom (Western Highlands) – How long would training take?

A: No more than 30-45 minutes pending on the amount of questions.

Q: Is there a limit on the number of people who can take the training?

A: Once we determine how many people would like to train, we will decide the number of sessions needed.

7. **IPRS Questions –**

Q: Libby (Eastpointe) – If we send our 834 today will it be processed on Friday for this checkwrite?

A: Yes

Q: Ron (Centerpointe) – What about if we send our 834 on Thursday will they be processed on Friday?

A: Yes

Tim Sullivan/Christie Harris – MMIS Updates, EOB 7000. Tim met with Tim Wildfire to go over examples 1365 counting visits. In the November 2003 Bulletin (19 pages) you will find information related to this on the DMA website <http://www.dhhs.state.nc.us/dma/bulletin/1103specialbull.htm>. Also, the memo from Carol Robertson dated 8/27/04 stating which codes are half visits is below.

"In the 8 unmanaged visits the following codes are counted as ½ visit: 90846, 90847, 90849, 90853, 90857, H0004HQ, H0004HR, H0004HS and H0005. These are the only codes that are to be counted that way."

We received your examples and no common thread was found. Tim will send Thelma the url for the November bulletin .Medicaid Questions or Concerns

Q: Jody (Johnston) – 105 RA several denied in Medicare primary section saying they've reached their limit, but for Medicare we do not need prior approval. Is there something I need to do?

A: There is nothing you can do, DMA is working on this so that this does not happen in the future. Do not refile unless you have prior approval.

Q: Tom (Western Highlands) – What denial code is this?

A: 1551 & 1548

Q: Bonnie (Pathways) – Do you have an update on 5145?

A: Not at this time.

Q: Libby (Eastpointe) – What about 325?

A: Not at this time.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)**Item
No.**

Q: Gina (Catawba) – I received the email with a zip file from Brandon Carter regarding security and it said we were suppose to send it back to him if changes were needed. I had five changes, but I cannot forward the zip file back to him. What can I do?

A: Brandon will give you a call.

8. Updates to Roll Call?

9. **Any other area program questions/comments:**

Q: Janean (Onslow) - Was there an error with sending the agenda for this meeting?

A: Thelma sent two emails. 1 with the agenda and the 2nd with updated report Send her your email address so you can be added to the Core Team distribution list.

Q: Where is the rate spreadsheet?

A: In Phillip Hoffman's office waiting on approval. Rick will write up instructions and email to you as soon as possible.

DMH and/or EDS Concluding Remarks:**Action Items**

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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